



NORCOR
CORRECTIONS FACILITIES
Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
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NORCOR
Minutes of the NORCOR Board Meeting
November 19th, 2020 10:00 a.m.

Preliminary Business: To support the Governor's Executive order for social distancing, the NORCOR Board meeting was held by video conference only.

Budget Committee Members: Steve Kaseberg- Sherman County Representative; Don Jamieson- Gilliam County Representative; Deirdre Kaseberger- Hood River Representative; and Teresa Hepker- Wasco County Representative.

Board Members: Bob Benton, NORCOR Board Chairman, Judge Joe Dabulskis- Sherman County, Sherrie Wilkins- Gilliam County Commissioner; Amber DeGrange- Sherman County Juvenile Director- Budget Committee Chair, Kathy Schwartz- Vice Chair, Wasco County Sheriff Lane Magill.

Oversight: Juvenile Director overseeing Detention Facility: Molly Rogers- Wasco County Youth Services Director; Sheriff overseeing Adult Corrections Facility- Brad Lohrey Sherman County Sheriff.

Also in attendance: Dan Lindhorst, Jeff Justesen, Don Hull, Dale Whipple. Brian Stovall.

1.0 Call to Order— quorum determined.

1.1 Additions or Deletions – Labor negotiations which will be discussed in executive session.

1.2 Consent Agenda— Molly Rogers made a correction to the previous minutes, changing “Commissioner Dabulskis to Judge Dabulskis”.

1.2.1 Draft Minutes November 19th, 2020

1.2.2 Adult Lobby Reopening Plan- The Adult Facility Lobby has not reopened due to the Governor's restrictions, however a plan has been created to move to stage 2 when restrictions permit.

1.2.3 Hood River Cares Sub-Grant

1.2.4 Financial Statement—We will always be running a month behind as outlined in our financial Policy. The Management team will be notifying the Board of any red flags. The Audit is nearly complete. Summer Sears is still on contract, the new AP/AR person will begin on Monday, which will free Dale to complete reports for the Board and Management Team.

Sheriff Magill made a motion to accept the consent agenda with the one correction. Motion seconded by Kathy Schwartz. All parties in favor. None opposed.

2.0 Public Comment – Teresa Hepker shared that The NORCOR Community Resources Coalition concern is that the paperwork sent to cancel the ICE contract may have not been done correctly. A letter was sent to ICE with the intent to cancel the contract, however the contract originated with the US Marshalls Office in Washington DC. They feel that modifications to the contract need to be made at that level. Chair Benton shared that from the NORCOR perspective, the ICE contract for both facilities has effectively been terminated. He understands that the termination process is a concern, so we will be looking into it to ensure that the correct protocols were followed. An update will be provided at the next Board meeting in December.

3.0 Business Update – Action Items –

3.1 Contract for Kitchen Make Up Area Jail Commander Lindhorst shared that the amount budgeted for the repair to the Kitchen makeup air unit is not sufficient to complete the project. They are proposing in the resolution, to take the necessary funds from both Adult and Juvenile contingency fund to cover the difference. The Maintenance Dept. has been keeping it running smoothly, however we are no longer able to buy parts for the unit to maintain or repair it. Molly Rogers -The company offering the bid has offered a 30 day extension to the amount quoted to complete the project. This expenditure will have a direct impact on the ending fund balance of \$67,315.00. Sheriff Lohrey shared that repairing this kitchen is a critical necessity.



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3.1.1 Kathy Schwartz made a motion to approve Resolution 20-21-2 with the date change to November 19th, 2020. The motion was seconded by Sherrie Wilkins. All parties in favor, none opposed.

3.2 Mental Health Services – Molly Rogers – The Management team has determined that at this time with the unexpected expenses, it is not within the current budget to hire an additional Mental Health Therapist.

4.0 Administrative Updates –

4.1 Management Team – Adult Facility-- Sheriff Lohrey wants everyone to be assured that the Facilities are not accepting ICE at this time or in the future. AIC programs began on October 21st with 10 AIC's graduating. Due to new restrictions the classes had to be shut down again. The Management Team has been meeting regularly with the NORCOR Community Resource Coalition. This meeting will now be held every month just prior to the scheduled Board meeting and is open to the public. The Salvation Army and St. Vincent De Paul will be working with AIC's to provide assistance with warm clothing upon release when needed. Flu vaccines are being provided by the Health Department and will continue to be available to all AIC's. The NORCOR Community Resource Coalition has offered to donate pies for the AIC's Thanksgiving meal.

Covid update – Adult Facility. There has been one adult staff member who tested positive who was a-symptomatic. All Staff have been tested, and as a precaution; that shift was quarantined for the required length of time. They have been working closely with Medical staff and the Health Dept. ensuring that all precautions are being taken. The Management Team will notify the Board of any positive tests.

Juvenile Facility – Attorney and Family visits have been rolled back to Phase 1. School is still occurring on site. Covid Update -- There has not been the need for any Covid tests on the Juvenile side, they are still monitoring and following the necessary precautions. Juvenile Detention will be partnering with the NORCOR Resource Coalition for assistance with the holiday for the youth.

4.2 Updates from Board Members – No updates from the Board.

4.3 Juvenile Director's Oversight Committee – Amber De Grange – They had a presentation from the worldwide group, BACA (Bikers Against Child Abuse) who provide amazing support for youth.

4.4 Sheriff's Advisory Committee – The Sheriff's continue to evaluate any possible arrests coming to the facility due to the heightened Covid risk.

5.0 Executive Session – Executive Session in accordance with ORS 192.660(2)(h) Conferring with Legal Counsel regarding litigation (Information only).

Meeting adjourned

12-19-2020

Date

Bob Benton, NORCOR Board Chair

Rebecca Beitl, NORCOR

Date

Respectfully submitted,
Rebecca Beitl
NORCOR